

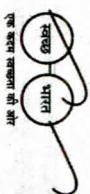


## INDIAN DRUGS & PHARMACEUTICALS LIMITED

(A Govt. of India Undertaking)  
CIN: U24231HR1961GOIO03418

IDPL Complex, Dundahera, Old Delhi Gurgaon Road, Gurugram-122016 (Haryana)

Advertisement Ref. No. 11002(2)/2023-IDPL/2024-25/02 dated 31.12.2024



INDIAN DRUGS & PHARMACEUTICALS LTD. (IDPL) A Govt. of India Undertaking under the aegis Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers (NWTE applications from individuals to fill the various post in the Corporate Office & Hyderabad Plant, IDPL purely on contractual basis. Details of eligibility qualifications, experience, age & remuneration is as follow.

S.No.	Post Name	No. of Post	Upper Age Limit	Qualifications/Experience and Eligibility Criteria	Total Monthly Consolidated Emoluments	Place of Interview
1.	Chief Financial Officer/ General Manager(Finance) Corporate Office, Gurugram	1(one)	Not exceeding 64 years	Qualification: - CA/CMA. Experience: - Minimum 15 years of Experience in Senior/Managerial level in Finance Deptt. of a reputed Company preferably in a PSU. Applicant should have minimum 05 years' experience of DyGM level in Finance Deptt. of reputed company. Candidate having experience in PSU/CPSEs will be given preference.	Rs. 70,000/-	IDPL Corporate Office, Gurugram
2.	Sr. Executive(Legal) Corporate Office, Gurugram	1(one)	Note exceeding 40 years	Qualification: - LLB/LLM. Experience: - Candidate should have possessed minimum 05-07 years post qualification professional experience in Legal aspects and should have handled Legal/Court cases. Candidate should have experience in dealing issues related to Service matters, NCLT Arbitration, Negotiable Instruments, Writs, Public Interest Litigations and MSMEs etc. Candidate should have sound professional/legal skills in drafting submission and proficiency in language. Candidate should be well versed with computer knowledge and internet browsing. Candidate having experience in PSU/CPSEs will be given preference.	Rs. 25,000/- to 30,000/-	IDPL Corporate Office, Gurugram
3.	Sr. Executive(Personnel) Corporate Office, Gurugram	1(one)	Note exceeding 40 years	Qualification: - Graduate with MBA / PG in Personnel Management Experience: - Candidate should have minimum 05-07 years post qualification experience in Industries in Personnel Department, personnel matter, service matters, legal, and well versed with FR&S rules/GF/GFR rules/RTI Act, 2005/CPGRAMS. Having knowledge in noting and drafting preferably in CPSSU.	Rs. 25,000/- to 30,000/-	IDPL Corporate Office, Gurugram
4.	Sr. Executive(ETP) IDPL Hyderabad Plant	1(one)	Note exceeding 40 years	Qualification: - Graduate with Science (Preference to be given to the LLB as additional qualification) Experience: - Candidate should have minimum 03-05 years post qualification experience in Laboratory/Water Treatment Plant and Having knowledge in legal matters including Estate affairs preferably in CPSSU.	Rs. 25,000/- to 30,000/-	IDPL Hyderabad Plant, Balanagar, Hyderabad
5.	Executive(Finance) Corporate Office Gurugram	1(one)	Note exceeding 35 years	Qualification: - B.Com/M.Com Experience: Candidate should have minimum 02 year post qualification experience in PSU. Having sound knowledge of Accounts, Taxation and GST. Candidate should have good communication skill both written and oral and must be well versed with Computer i.e MS Word and Excel. Knowledge of accounting software(tally), Noting & drafting will be an added advantage.	Rs. 22,000/- to 25,000/-	IDPL Corporate Office, Gurugram

Interested candidates may download the application and other criteria from the website [www.idplindia.in](http://www.idplindia.in). Hard copy of duly filled in application shall be submitted along with scanned self-attested copies of evidence of proof of age, qualification and experience, last drawn pay including level/grade or CTC as applicable etc. The application, complete in all respects together should be sent through Ordinary Post/ Speed Post/ Register Post to In-charge Personnel and Administration, IDPL Corporate Office, IDPL Complex, Dundahera, Old Delhi-Gurgaon Road, Gurugram (Haryana) - 122016. super-scribing the envelope with the Advertisement No & name of the post applied for. The last date for receipt of Application at IDPL Corporate Office, Gurugram will be 21 Days from the date of publication of this advertisement in the Employment News.

General Manager (Incharge)(P&A)  
Tel No. 0124-4303747, 2456030