



सत्यमेव जयते

अखिल भारतीय आयुर्विज्ञान संस्थान, बिलासपुर  
हिमाचल प्रदेश -१७४०३७  
All India Institute of Medical Sciences, Bilaspur  
Himachal Pradesh-174037  
<https://aiimsbilaspur.edu.in>  
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AIIMS-BLS(B)(2)(II)/20-7224

11<sup>th</sup>, December, 2024

**Advertisement Notice**

**AIIMS Bilaspur** is an apex health care Institute, established by the Ministry of Health and Family Welfare, Government of India under the “Pradhan Mantri Swasthya Suraksha Yojana (PMSSY)” with the aim of correcting regional imbalances in quality tertiary level health care in the country and attaining self-sufficiency in graduate and postgraduate medical education and training. Applications are invited in the prescribed proforma from suitable candidates for filling up the following Group ‘A’ post on **DEPUTATION BASIS** in All India Institute of Medical Sciences, Bilaspur (H.P.).

S.No.	Post Code	Name of Post	Level as per 7 <sup>th</sup> CPC	No of Posts
1.	AB/D/24-01	Senior Accounts Officer	Level 11	01
2.	AB/D/24/02	Nursing Superintendent	Level-11	01
3.	AB/D/24-03	Accounts Officer	Level-10	01
4.	AB/D/24-04	Senior Administrative Assistant (UDC)	Level-04	01

**Note:** - *Candidates who have already applied and have been Shortlisted/ Provisionally Shortlisted for the post of Nursing Superintendent vide Advt. No. AIIMS-BLS(B)(2)(II)/20-2460 dated 23.07.2024, need not to apply again.*

For application form, eligibility criteria, desirable qualifications/experience, and related details, please visit <https://www.aiimsbilaspur.edu.in/recruitment>. Applications completed in all respect should be sent through proper channel to Recruitment Cell, Admin Block, All India Institute of Medical Sciences, Bilaspur H.P. which shall be received within 45 days from the date of publication of vacancy on the Institute Website. The essential qualification experiences etc. required to apply for these posts are as under: -

S.No.	Name of Post	Eligibility Criteria	No. of Posts
1.	Senior Accounts Officer	<b>Essential Eligibility Criteria:</b> - Officers under Central/ State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis. <b>Or</b> At least 5 years of regular service in the relevant field in the Grade Pay of Rs. 5400	01

2.	<b>Nursing Superintendent</b>	<b>Essential Eligibility Criteria: -</b> Officers under Central/ State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis. <b>Or</b> Deputy/Assistant Nursing Superintendent in the Grade Pay of Rs. 5400	01
3.	<b>Account Officer</b>	<b>Essential Eligibility Criteria: -</b> Officers under Central/ State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis. <b>Or</b> 2/3 years regular service in the relevant field in the grade pay of 4800/4600 respectively.	01
4.	<b>Senior Administrative Assistant (UDC)</b>	<b>Essential Eligibility Criteria: -</b> Officers under Central/ State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis. <b>Or</b> With 8 years of regular service in the Grade Pay of Rs. 1900/- <b>Essential Qualification</b> 1. Degree of recognized university of equivalent. 2. Proficiency in computers 3. Skill test norms on computer typing speed 35 WPM or 30 WPM in Hindi.	01

**How to Apply: -**

The candidate(s) who submit(s) their **offline application** must also submit self-attested copies of all relevant certificates regarding Age, Qualification, Experience including Proof of Payment, Caste certificate in prescribed Proforma, EWS/PwBD Certificate, NOC, other relevant testimonials along with a printout of the application (**Appendix-I**), with covering letter immediately so as the same reaches to the following address within **45 days** of publication of advertisement.

**Deputy Director Administration,  
3rd Floor, Administrative Block,  
All India Institute of Medical Sciences Kothipura, Bilaspur  
Himachal Pradesh-174037**

The envelope containing the application(s) should be super-scribbled as “**Application for the post of ..... on Deputation Basis for AIIMS, Bilaspur (H.P.)**”

**Failure to submit hard copy by due date will lead to cancellation of candidates.**

## **GENERAL CONDITIONS INFORMATION FOR THE CANDIDATES**

1. The Executive Director, AIIMS Bilaspur (H.P.) reserves the right to vary the vacancies or cancel the exercise at any stage of the process without assigning any reason.
2. The maximum age limit for applying for the posts mentioned above on deputation is 56 years and for the post of Medical Superintendent the maximum age limit is 58 years as of the last date of receipt of application.
3. The initial period of deputation shall ordinarily be three years from date of appointment and the same will be regulated as per DoPT guidelines issued time to time.
4. **While forwarding their applications, Employer/Cadre Controlling Authority may ensure that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies by competent authority of the applicant's up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the application. It may also be clearly stated that no vigilance/disciplinary proceedings are pending or contemplated against the candidates concerned. Application without vigilance clearance and ACRs/APARs Dossiers will not be considered. Supporting documents related to qualification, experience etc. may also be self- attested.**
5. The applications received after the last date, without signature of the candidate or incomplete or not forwarded through proper channel will be summarily rejected.
6. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's OM/order issued/ amended from time to time. The candidates must refer to all such communications, including but not limited to No. DOPT-1716267027220 dated 28.03.2024, issued by DoPT.
7. The service condition of the officers, including but not limited to pay and allowances, will be governed and regulated by rules (including FR) as applicable to Central Government Employees, unless provided otherwise.
8. The deputation of officers belonging to such organization where scale of pay and DA pattern are dissimilar to that of this institute, will be considered on reverse foreign service and the option for electing to draw the basic pay in the parent cadre [along with the Deputation (Duty) allowance thereon and the personal pay, if any] will not be available to such employee. The pay of such officers will also be regulated in accordance with the DoPT's OM no. 1/4/2017-Estt. (P8ay-I) dated 28<sup>th</sup> February 2019.
9. All the posts carry usual allowance as admissible to Central Government Employees of similar status and other allowances sanctioned in AIIMS Bilaspur (H.P.).
10. AIIMS Bilaspur (H.P) reserves right to conduct written test or interview to shortlist/select the candidates for any post as mentioned in the notification.
11. The posts advertised in the advertisement **ARE NOT APPLICABLE FOR THE CANDIDATES WORKING IN PRIVATE ORGANIZATION/INSTITUTE ETC.**
12. Applicants are advised to visit AIIMS Bilaspur (H.P.) website <https://www.aiimsbilaspur.edu.in/recruitment> regularly for updates regarding this advertisement. All future updates shall be published only in our website.
13. Mere eligibility will not vest any right on any candidate for being called for Interview.
14. The decision of the institute in all matters will be final. Canvassing in any form will lead to disqualification of candidature.

Clarification & Enquires: -

Mail to: [helpdesk.rec@aiimsbilaspur.edu.in](mailto:helpdesk.rec@aiimsbilaspur.edu.in)

Sd/-  
Deputy Director (Administration)  
AIIMS-Bilaspur (H.P.)