

Dr YSR Architecture and Fine Arts University, Kadapa
B.Arch Admissions- 2024
INSTRUCTIONS TO THE CANDIDATES

Candidates seeking Admission in B.Arch course may please read the following instructions carefully before filling and uploading the application:

NOTE:

- 1) *Candidates with valid score of NATA-2024 are only eligible for registration and upload their Certificates only after declaration of all the test Results.*
- 2) *Any false or incorrect information furnished detected at any stage will render the admission of the candidate null and void.*
- 3) *The Convener reserves the right to cancel the admission of the candidates at any stage if and when it is detected that admission is against the rules.*

I) **Eligibility Criteria for Admission:**

The eligibility criteria for Admission into Under Graduate 5-year B. Arch. Course shall be as mentioned below:

- I. The candidate should be of Indian Nationality.
- II. The candidate should satisfy 'local'/'non-local' status requirements as laid down in the A.P. Educational Institutions (Regulation of Admission) Order, 1974, as subsequently amended.
- III. *No candidate shall be admitted to an architecture course unless she/he has passed 10+2 or equivalent examination with Physics and Mathematics as compulsory subjects along with either Chemistry or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Engineering Graphics or Business Studies with at least 45% marks in aggregate or passed 10+3 Diploma Examination with Mathematics as compulsory subject with at least 45% marks in aggregate."*
- IV. *The candidate needs to qualify an aptitude test in architecture "NATA" conducted by the Council of Architecture.*

NOTE:

For candidates who appeared in NATA . State Architecture Rank (SAR) shall be prepared on the basis of it.

II) Registration cum Processing Fee:

All candidates are informed to register online at <https://apsche.ap.gov.in/arch> from **12.08.2024 to 19.08.2024** and furnish all information in the application form. All the entries should be correct and the candidate is responsible for any incorrect entry. All the OC candidates have to pay Rs.1,500(Rupees: One thousand five hundred only) each, BC candidates have to pay Rs.1,300(Rupees: One thousand three hundred only) each towards Registration cum Counseling Fee and in case of SC/ST Candidates Rs. 1,000.00 (Rupees: One thousand only) and has to be paid **online** through Payment Gateway only (Credit Cards/Debit Cards/Internet Banking) in favour of '**Secretary, APSCHE**'.

NOTE: The Registration fee once paid will not be refunded.

III) Helpline Centre:

A Helpline Centre is established at the Office of the Convener, AP B.Arch Admissions-2024, Dept. of Architecture, School of Planning and Architecture and Fine Arts University, Kadapa, A P. For any queries regarding Registration, Counseling and Certificate verification for B.Arch. – 2024 Admissions, please contact the below number:

- **9866032515** Between 10.00 AM and 05.00 PM (During working days only)
- **E-Mail: apbarch.admissions2024@gmail.com**

IV) Certificates to be uploaded at the time of Registration and filling application form

1. **NATA Hall Ticket/ Application Number and NATA Valid Score Card (2024).**
2. **Provisional (Intermediate/Diploma) Certificate.**
3. **Memorandum of Marks of Intermediate or Equivalent/Diploma.**
4. **SSC Pass Memo or its Equivalent for proof of Date of Birth.**
5. **Caste Certificate issued by competent authority, if applicable.**
6. **Income Certificate issued on or after 01.06.2024 by the Competent Authority, if applicable.**
7. **Economically Weaker Sections (EWS) Reservation: Candidates claiming EWS reservation shall submit a valid EWS certificate issued by the Competent Authority**
8. **Transfer Certificate (T.C.) (Mandatory).**

NOTE: *The Muslim and Christian Minority Candidates should upload the "TC" of the SSC containing Minority status (or) in the absence of TC, a Certificate issued by the Head of the Institution in which the student studied/appeared for SSC or its equivalent examination.*

9. **Migration Certificate if required.**

10. **Study Certificate** from VI to XII/Intermediate/Diploma (To establish local area of the candidate) in case of candidate with institutionalized education.
11. **Residence Certificate** of candidate for a period of 7 Years preceding to qualifying examination, if the candidate has no institutionalized education (Open School / Distance Mode and etc.,).
12. If **Non-Local** candidates are to be considered for unreserved seats, the following certificates are to be submitted.

Residence Certificate: Candidate who has resided in the State for a total Period of 10 years excluding periods of study outside the State; or either of whose parents have resided in the State for a total period of 10 years excluding periods of employment outside the State.

(OR)

Employer Certificate: Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local bodies, Universities and other similar Quasi Institutions within the State at the time of applying for NATA examination.

13. ***Candidates who studied Intermediate or Equivalent/Diploma in Engineering in other States in India or from other Countries should upload Equivalency Certificate issued by the Board of Intermediate Education / State Board of Technical Education, Andhra Pradesh as the case may be.***
14. Aadhaar Card.
15. **SPECIAL CATEGORY: Certificate to be uploaded by PH/CAP/NCC/Sports (SG) candidates along with application**
 - **PH-Certificate** issued by District Medical Board. Candidates with 40% and above disability are only eligible.
 - **CAP (Children of Armed Forces Personnel):** Candidates whose parents are domiciled in the State of Andhra Pradesh based on the permanent address/home town declared by them while joining the service and as recorded in their Service register are alone eligible to be considered under “CAP” Category.
 - a) “(2) Children of Armed Forces (CAP) 2 % (two percent) for the children of armed persons i.e., Ex-Servicemen, Defense Personnel including the Children of Border Security Force and Central Reserve Police Force who are Domiciled in Andhra Pradesh based on the Permanent address/Home town declared by them while joining the service and as recorded in their Service Register”.
 - b) The Ex-Servicemen have to produce the Children of Armed Forces Personnel (CAP) certificate issued by respective Regional Sainik Welfare Officer as per Appendix-“A” Attached with supporting documents to establish the permanent address/Home town declared by Ex-Servicemen while joining the service and as recorded in their service register in accordance with Go, such as Certificate

from Records Office, Education Certificates of Ex-Servicemen, etc.

- c) Serving Defense Personnel including CRPF and BSF personnel should submit a Children of Armed Forces Personnel (CAP) certificate issued by unit Commanding officer (not less than the rank of Colonel/ equivalent in Navy and Air Force Commandant in CRPF/BSF) as per Appendix-“B” Attached along with original and attested copy of Service Register where the Permanent address/Home town declared by them while joining the service is mentioned along with the education certificates of the Serving Defense Personnel.
- d) The retired CRPF and BSF Personnel have to produce of Children of Armed Forces Personnel (CAP) certificate issued by their respective competent authority as per Appendix A along with supporting documents to establish the Permanent address/ Home town declared by them while joining the service and as recorded in their Service Register in accordance with GO, such as Certificate from Records Office, Education Certificates of CRPF/BSF personnel, etc.
 - NCC- Certificates issued by competent authorities.
- **Sports (SG)** -Sports Achievements/ Testimonials along with form- I, II, III & IV duly certified/ attested by the Concerned State Sports Associations recognized by the SATS which are categorized according to level of the Championships as Laid down in relevant GOs
- **NOTE:**
 1. **Candidates seeking admission under special categories have to appear in person for verification before the relevant competent authority on the specified date.**
 2. **If any amendments, to any of the Government Orders pertinent to admissions will be enforced.**
 3. **Incomplete application or without requisite certificates will not be considered for admission.**

V) **Certificate verification and counseling procedure:**

- The certificate verification will be done based on scanned copies of original documents uploaded and as per norms.
- In case of any doubt, enquiry will be done **over phone** to establish the veracity and correctness of documents.
- Procedure for filling online application form is clearly given in the user guide on the website i.e. <https://apsche.ap.gov.in/arch>
- List of Provisionally selected candidates will be prepared College wise and will be placed in the website i.e. <https://apsche.ap.gov.in/arch> and SMS, email will be sent to the valid mobile number, email address furnished in the application.
- **Tuition fee has to be paid online through Payment Gateway (Debit Card / Credit Card / Internet Banking) only. Please keep sufficient balance in your Bank Account /Card to pay immediately.**
- Final allotment of seat for admission is subject to satisfactory verification of all original certificates at reported college and producing fee receipt.
- Candidates have to report to the concerned college and produce all original certificates for verification within the stipulated time.
- **Allotment order along with self joining report, shall be submitted at the college along with original T.C.**
- **Candidates have to submit two sets of attested copies of all certificates at the respective colleges, one set is meant for submission to the office of the Convener. After final phase, the T.C. has to be submitted at the time of payment of College fee.**
- If the candidate cancels his/her admission, tuition fee will be forfeited as mentioned below:
 - After first phase, full tuition fee will be refunded.
 - **50% of the tuition fee will be forfeited after final phase and before cutoff date notified for cancellation in allotment order and 100% thereafter.**

VI) **Rules of Reservation for admission**

Admissions will be made as per rules of reservations in vogue at the time of Counseling.

- i. In the affiliated Colleges of Andhra Pradesh, admission to 85% of the Convener Quota seats shall be reserved for the local candidates of AP and the remaining 15% shall be Un-reserved seats.

- ii. Cent-percent (100%) of seats in University College and 70% of the sanctioned intake of seats in unaided (affiliated), non minority and minority professional institutions will be filled by the Convener Architecture Admissions – 2024.

The Principals are directed to fill up the management quota of seats in their respective colleges by issuing a separate notification in the leading daily Newspapers and following APSCHE guidelines. Candidates should be admitted as per admission rules in vogue. The details of the seats filled under “**Management Quota**” shall be communicated to the APSCHE for necessary approval and ratification.

NOTE:

1. Fee reimbursement for eligible candidates is subject to the guidelines issued by the Government from time to time.
2. The details of any new college sanctioned will be uploaded in the Website.

NOTE:

Candidates are advised to visit the website <https://apsche.ap.gov.in/arch> regularly for updated information regarding schedule, seat allotment procedure etc.

For further details contact:

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- E-Mail: apbarch.admissions2024@gmail.com

Convener (Admissions)
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Sd/-
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