

**ANDHRA PRADESH STATE TEACHER ELIGIBILITY TEST**

**APTET – 2024**

**INFORMATION BULLETIN**

1. Candidates can apply for **APTET- 2024** to be held from **08.02.2024** to **18.02.2024** 'ONLINE' only through APTET website <http://cse.ap.gov.in/> from **08.02.2024**.
2. Steps to be followed in submission of application on line.
  - i. The candidates shall first download the 'Information Bulletin' free of cost from the APTET website <http://cse.ap.gov.in/>, go through it carefully and satisfy their eligibility for appearing for APTET- **2024**
  - ii. The candidate after satisfying himself/herself about the eligibility criteria for APTET shall pay a fee of Rs.750.00 through Payment Gateway between from **08.02.2024** to **18.02.2024** for submission of application Online. On receipt of fee at APONLINE e-Seva the candidate shall be issued a '**Journal Number**' with which he/ she can proceed with submission of application online. Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received.
  - iii. The candidates shall follow the procedure for submission of online application as given in the 'Information Bulletin' and user guide and instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'
    - a) Paste the photograph on a white paper and sign below (sign in Black Ink only). Look for the sample at point 16(iii), of the Information Bulletin. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in "jpeg" format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colours during the process of scanning.

- b) Applications with no photo / unclear photo / inadequate size photograph will be rejected. Hall – Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
- c) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost.

3. **WEBSITE:** For latest updates, please check at APTET website <http://cse.ap.gov.in/>

4. **SCHEDULE OF EXAMINATION:**

DATE OF EXAMINATION	PAPER	TIMING	DURATION
27.02.2024 to 09.03.2024	I (A)	09.30 A.M. to 12.00 Noon Morning session	2:30 Hours
		02.30 P.M. to 5.00 P.M. Afternoon session	2:30 Hours
	I (B)	09.30 A.M. to 12.00 Noon Morning session	2:30 Hours
	II (A)	09.30 A.M. to 12.00 Noon Morning session	2:30 Hours
		02.30 P.M. to 5.00 P.M. Afternoon session	2:30 Hours
	II (B)	09.30 A.M. to 12.00 Noon Morning session	2:30 Hours

5. **ELIGIBILITY:**

The candidate at the time of applying for APTET- **2024** should be having the minimum qualifications prescribed for a teacher for category I to V classes (Paper – I A) and for category I to V classes (Paper I B) in respect of Special Education and for classes VI to VIII ( paper-II (A) ) and Paper II B for classes VI to VIII in respect of Special Education Teachers as given below.

**5.1. Minimum Qualifications for paper-I A (Classes I to V):**

- i). Intermediate/Senior Secondary (or its equivalent) with at least 50% marks and 2 year Diploma in Elementary Education (by whatever name known)  
(or)
- ii). Intermediate/Senior Secondary (or its equivalent) with at least 45% marks and 2 year Diploma in Elementary Education (by whatever name known) in accordance with the NCTE (Recognition norms and procedure), Regulations, 2002  
(or)
- iii). Intermediate/Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor of Elementary Education (B.El.Ed)  
(or)
- iv). Intermediate/Senior Secondary (or its equivalent) with at least 50% marks and 2 year Diploma in Education (Special Education)  
(or)
- v). Graduation and two year diploma in Elementary Education (by whatever name known)  
(or)
- vi). Graduation with at least 50% of marks and Bachelor of Education(B.Ed).  
(or)
- vii). Post-Graduation with a minimum of 55% marks or equivalent grade and three year integrated B.Ed/M.Ed.

**Note 1:-** Relaxation up to 5% in the qualifying marks allowed to the SC/ST/BC/PH candidates."

**5.2. Minimum Qualifications for paper-I B (Classes I to V ) (Special Schools):**

**RCI Qualifications Elementary:-**

Intermediate/ Senior Secondary and two year D.Ed. Special Education in any of the category of disability

(or)

Intermediate/ Senior Secondary and one year Diploma in Special Education (DSE) in any of the category of disability.

(or)

Diploma in Community Based Rehabilitation (DCBR) with 06 months Certificate course in Education of Children with Special Needs.

(or)

Post Graduate Diploma in Community Based Rehabilitation (PGDCBR) with 06 months Certificate course in Education of Children with Special Needs.

(Or)

Diploma in Multi Rehabilitation Worker (MRW) with 06 months Certificate course in Education of Children with Special Needs.

(Or)

Junior Diploma in Teaching the Deaf.

(Or)

Primary level Teacher Training course in Visual Impairment.

(Or)

Diploma in Vocational Rehabilitation – Mental Retardation (DVR-MR) / Diploma in Vocational Training and Employment – Mental Retardation (DVTE-MR) with 06 months Certificate course in Education of Children with Special Needs.

(Or)

Diploma in Hearing Language and Speech (DHLS) with 06 months Certificate course in Education of Children with Special Needs.

(Or)

Intermediate/ Senior Secondary passed with any RCI recognized qualification of minimum one year duration and 06 months Certificate course in Education of Children with Special Needs.

(Or)

Any other equivalent qualification approved by RCI.

#### **Minimum Qualifications for TET Paper II-A (Classes VI-VIII):**

#### **Mathematics- Physical Science Teachers/Biological Science/Social Studies Teachers/Language Teachers**

- i) At least 50% marks either in Graduation (or) in Post-Graduation with B.Ed.,  
(or)
- ii) Graduation with at least 45% marks and 1 year Bachelor of Education in accordance with the NCTE recognition norms and procedure Regulations issued from time to time in this regard.  
(or)
- iii) Intermediate/Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.El.Ed)  
(or)
- iv) Intermediate/Senior Secondary (or its equivalent) with at least 50% marks and 4 year B.A./B.Sc. or B.A.Ed/B.Sc.Ed.  
(or)
- v) Graduation with at least 50% marks and 1 year B.Ed (Special Education)  
(or)
- vi) Post-Graduation with a minimum of 55% marks or equivalent grade and three year integrated B.Ed-M.Ed .

**Note 1:-** Minimum percentage of marks in graduation shall not be applicable to those incumbents who had already taken admission to the Bachelor of Education or Bachelor of Elementary Education or equivalent course prior to the 29<sup>th</sup> July, 2011.

**Note 2:-** The minimum qualifying marks in Graduation as 40% marks for SC/ST/BC and PH candidates to appear for Paper-II-A in APTET-2024 as one time measure.

### **5.3 Language Teachers (Classes VI to VIII):**

Graduation with Language concerned as one of the Optional Subjects (or) Bachelor of Oriental Language (or its equivalent) (or) Graduation in Literature (or) Post Graduation in Language concerned **and** Language Pandit Training Certificate/ B.Ed. with Language concerned as one of the Methodologies, in respect of Language Teachers.

### **5.4 Minimum Qualifications for TET Paper II-B (Classes VI-VIII) (SPECIAL SCHOOLS):**

#### **RCI QUALIFICATIONS- SECONDARY**

Graduate with B.Ed.(Special Education)/ B.Ed.(General) with one year Diploma in Special Education / B.Ed. (General) with two years Diploma in Special Education / B.Ed.(General) with Post Graduate Professional Diploma in Special Education (PGDC) / PG Diploma in Special Education (Mental Retardation) / PG Diploma in Special Education (Multiple Disability : Physical & Neurological) / PG Diploma in Special Education (Loco motor Impairment and Cerebral Palsy) / Secondary level Teacher Training Course in Visual Impairment / Senior Diploma in Teaching the Deaf / BA B.Ed. in Visual impairment/ Any other equivalent qualification approved by RCI.

#### **Note:-**

- i) The candidates, those who will complete 4<sup>th</sup> semester of Diploma in Elementary Education (or) Bachelor of Education (or) D.Ed in Special Education or its equivalent (or) B.Ed. in Special Education or its equivalent etc., are also eligible to appear for TET exam subject to the condition that the candidates cannot appear for Teacher Recruitment Test (TRT) with this TET certificate, unless the candidates acquire requisite qualification.
- ii) A Diploma/ Degree course in Teacher Education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.
- iii) Intermediate qualification of Board of Intermediate Education (BIE) of Andhra Pradesh State or its equivalent as recognized by Board of Intermediate Education (BIE), Andhra Pradesh State only shall be

considered. Bachelor's Degree of a University Recognized by UGC only shall be considered.

## 6. STRUCTURE AND CONTENT OF APTET- 2024:

a) The structure and content of the TET is given in the following paragraphs. All questions will be Multiple Choice Questions (MCQs), each carrying One Mark, with four alternatives out of which One Answer will be correct. There will be no Negative Marking.

b) There will be Two Papers for the TET. Paper-I will be for a person who intends to be a teacher for Classes I to V, Paper-II will be for a person who intends to be a teacher for Classes VI to VIII. Those candidates who have both D.El.Ed and B.Ed qualifications for Paper-1 and Paper-2 intends to be a Teacher either for Classes I to V or for Classes VI to VIII are only eligible to appear in both Papers (Paper I and Paper II).

### c) Paper I A (for Classes I to V)

**No of Multiple Choice Questions MCQs – 150**

**Duration of examination: 2½ hours (2 hours and 30 minutes)**

#### **Structure and Content (all compulsory)**

i)	Child Development and Pedagogy	30 MCQs	30 Marks
ii)	Language I	30 MCQs	30 Marks
iii)	Language II (English)	30 MCQs	30 Marks
iv)	Mathematics	30 MCQs	30 Marks
v)	Environmental Studies	30 MCQs	30 Marks
<b>Total</b>		<b>150 MCQs</b>	<b>150 Marks</b>

#### **Note:-**

I. The test items on Child Development & Pedagogy will focus on Educational Psychology of teaching and learning relevant to the primary level.

II. **How to choose language-I of APTET Paper-I:** The following languages are offered under First Language in the Schools under the State Syllabus viz., Telugu, Urdu, Hindi, Kannada, Tamil and Odiya. A Candidate has to choose

one of these 6 Languages under Language-I of TET, those candidates should have compulsorily studied that Language either as medium of study or as First Language at least up to Class X. The candidates who studied CBSE/ ICSE curriculum can choose the Language which they studied up to Class X.

III. The Language-II shall be English for all candidates.

IV. The syllabus for Language I & II shall be based on Proficiency in the language, Elements of language, communication and comprehension abilities (Classes III to VIII and Standards linkage up to class X level).

V. For 30 MCQs under Language I&II, 24 MCQs will be on content and 6 MCQs on Pedagogy of the Language

VI. The syllabus for Mathematics & Environmental Studies are designed on the basis of topics of Classes III to VIII. The difficulty standard as well as linkages of content/topics could be up to Secondary Stage (up to Class X) for testing. The test items in Mathematics and Environmental Studies will contain 30 Multiple Choice Questions (MCQs) each, both on Content and Pedagogy. In Mathematics, 24 MCQs will be on Content and 6 MCQs on Pedagogy. Similarly, in Environmental Studies 24 MCQs will be on Content and 6 MCQs on Pedagogy.

VII. The detailed syllabus for all subjects shall be designed by the SCERT and the same shall be issued along with the Notification. Candidates are informed to follow present State syllabus and textbooks of Class III to V and previous State syllabus and textbooks of classes VI to X and present Bilingual Textbooks of Class VI to IX (2023-24 SCERT Text Books) may be followed. The candidates has to follow 2016, 2019 editions of D.Ed/D.El.Ed Telugu Academy/SCERT textbooks.

**d) Paper- I B ( Special Schools):-**

**Structure and Content Paper – I B**

I)	Child Development and Pedagogy (Special Education)	30MCQs	30Marks
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II)	Language I	30MCQs	30Marks
III)	Language II ( English)	30MCQs	30Marks
IV)	Mathematics	30MCQs	30Marks
IV)	Environmental Studies	30MCQs	30Marks
<b>Total</b>		<b>150MCQs</b>	<b>150 Marks</b>

e) **Paper II- A(For Classes VI to VIII):**

**No of Multiple Choice Questions (MCQs) - 150**

**Duration of examination: 2 hours and 30 minutes**

**Structure and Content:Paper II-A**

S. No.	Subject	No. of MCQs	Marks
<u>1</u>	Child Development and Pedagogy	30 MCQs	30 Marks
<u>2</u>	Language I	30MCQs	30Marks
<u>3</u>	Language II (English)	30MCQs	30 Marks
<u>4</u>	(a) Mathematics & Science Teachers (or) (b) Social Studies Teacher (or) (c) Language Teachers (Telugu, Urdu, Hindi, English, Kannada, Odiya, Tamil and Sanskrit)	60 MCQs	60 Marks
<b>TOTAL</b>		<b>150 MCQs</b>	<b>150Marks</b>

f) **Paper II- B: (For Classes VI to VIII): (Special Schools)**

**No of Multiple Choice Questions (MCQs) - 150**

**Duration of examination: 2 hours and 30 minutes**

**Structure and Content Paper – II (B)**

I)	Child Development and Pedagogy( Special Education)	30MCQs	30Marks
II)	Language I	30MCQs	30Marks
III)	Language II ( English)	30MCQs	30Marks



IV)	Category of Disability Specialization and Pedagogy	60MCQs	60Marks
<b>Total</b>		<b>150 MCQs</b>	<b>150 Marks</b>

**Note:-**

- i) The test items on Child Development & Pedagogy will focus on Educational Psychology of teaching and learning relevant to the Elementary level for Paper II-A.
- ii) **How to choose Language – I of AP-TET Paper-I (A&B) and II (A & B) :**  
The following Languages are offered under First Language in Secondary schools under the State Syllabus viz., Telugu, Urdu, Hindi, English, Kannada, Tamil, Odiya and Sanskrit. Other than Language Teachers has to choose one of these 8 Languages under Language- I of TET, those candidates should have compulsorily studied that Language either as medium of study or First Language at least up to Class-X. The candidates who studied CBSE/ ICSE curriculum can choose the Language which they studied up to Class X.
- iii) Language Teachers have to choose the Language of their study in Pandit Training concerned under Language-I of TET Paper II (A).
- iv) The Language-II shall be on English proficiency for all the candidates.
- v) The syllabi for Language I & II for Paper II-A shall be based on proficiency in the Language, Elements of Language, Communication and Comprehension abilities (standard up to Senior Secondary Level - 12<sup>th</sup> Class). 30 MCQs for Language -I and 30 MCQs for Language- II will be given on content only.

**g) For Paper II- A - questions will be as follows:-**

<b>S.No.</b>	<b>Subject</b>	<b>No. of MCQs</b>	<b>Marks</b>
<u>1</u>	Child Development and Pedagogy	30 MCQs	30 Marks
<u>2</u>	Language I	30 MCQs	30 Marks
<u>3</u>	Language II (English)	30 MCQs	30 Marks

4	Mathematics (Content 24, Pedagogy 6) Biological Science (Content 12, Pedagogy 3) Physical Science (Content 12, Pedagogy 3)	60 MCQs	60 Marks
4.b	Social Studies (Content 48, Pedagogy 12)	60 MCQs	60 Marks
4.c	Language (Content 48, Pedagogy 12)	60 MCQs	60 Marks
<b><u>TOTAL</u></b>		<b><u>150</u> MCQs</b>	<b><u>150</u> Marks</b>

The syllabi for TET of concerned Paper II-A and Paper II-B are based on topics of Classes VI to X. The difficulty standard of questions as well as their linkages could be up to Senior Secondary Level (12<sup>th</sup> class). Candidates are informed to follow previous state syllabus and textbooks of Classes VI to X and present NCERT syllabus Bilingual Textbooks of Class VI to IX (2023-24 SCERT Text Books). The candidates are informed to follow 2016, 2019 editions of D.Ed/B.Ed Telugu Academy/SCERT textbooks.

**Note:** Syllabi for Paper I (A & B) and II (A & B) for each subject notified on website <http://cse.ap.gov.in>

**7. MEDIUM OF QUESTION PAPER:**

The Question Paper shall be bilingual (i.e.,). English followed by the Language-I chosen by the candidates for all Languages except Sanskrit. For the candidates choosing Sanskrit, the questions shall be in Telugu followed by Sanskrit (Devanagari Script).

**8. PASS CRITERIA OF APTET- 2024:**

APTET-2024 results will be declared in the month of February 2024. The criteria for considering pass in APTET is as follows:

Community	Pass marks
i) OC	60% Marks and above
ii) BC	50% Marks and above

iii) SC/ ST/ Differently abled (PH) & Ex-servicemen	40% Marks and above
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**Note:**

- i. In the case of Differently abled clause 10a(iii) above will applicable to differently abled candidates with at least 40% disability shall be considered. Valid disability certificate as prescribed by the competent authority as notified by the Government from time to time.
- ii. APTET -2024 Certificate / Marks Memo shall remain valid for life time in accordance with NCTE guidelines dated: 09.06.2021 as amended by the Government in G.O.Ms.No.69, Dated: 25.10.2021. The validity of TET qualifying certificate acquired prior to 09.06.2021 shall be valid for life time as per G.O.Ms.No.69, Dated: 25.10.2021.
- iii. The Certificate shall contain the Name and Address of the Candidate, Registration No., Year/ Month of Award of Certificate, Marks obtained in each Paper, Class level of its validity (Class 1<sup>st</sup>to 5<sup>th</sup> OR Class 6<sup>th</sup> to 8<sup>th</sup>) and in case of Classes 6<sup>th</sup> to 8<sup>th</sup>, the Subject Area (Mathematics, Physical Science, Biological Science and Social Studies) etc., The Certificate may be Electronically generated with adequate security features to avoid any kind of malpractice.
- iv. The Joint Director, TET and Member Convener, Andhra Pradesh shall issue Memos/Pass Certificates in Digital Format to the candidates. Certificates will be also be made available in digi locker from date of issues of TET-results.

**9. APPLICABILITY:**

The AP- TET shall apply to all the Schools referred to in Clause (n) of Section 2 of the RTE Act. However, a School referred to in Sub-Clause (iv) of Clause(n) of Section 2 of the RTE Act, may exercise the option of considering either the TET conducted by the Central Government or the AP-TET.

**10. Weightage to APTET scores for selection of Teacher Recruitment in Andhra Pradesh:**

A 20% Weightage to TET scores shall be provided in the Teacher Recruitment of the State Government, balance 80% weightage will be given for Written Test in Teacher Recruitment Test (TRT) based on which selection lists shall be prepared. However, mere qualifying the TET would not confer a right on any person for recruitment/ employment as it is only one of the eligibility criteria for Teacher appointment.

**11. EXEMPTION FROM PASSING APTET:**

Teachers who were appointed before NCTE notification dt:23.08.2010 by the Competent Authority in Govt./ Local Authority as per Recruitment Rules prevalent at that time are exempted from appearing for TET. However, Teachers working in Private Schools whose appointments were not approved by the Competent Authority are not exempted from passing TET. Such Teachers of Private Unaided Schools shall appear for TET conducted by either the State Government or Central Government. In respect of non-approved Teachers working in Private Aided Schools, they shall invariably appear for TET conducted by the State Government only.

**12. MARKS MEMO / CERTIFICATE VALIDITY PERIOD:**

The Marks Memo/Certificate of **APTET-2024** shall be made available on APTET website only. There is no restriction on the number of attempts and a person can take attend any number of times for acquiring APTET Certificate. A person who has qualified APTET may also appear again for improving his/her score. In accordance with the NCTE guidelines the APTET certificate shall be valid for life time in accordance with NCTE guidelines dated: 09.06.2021 as amended by the Government in G.O.Ms.No.69, Dated: 25.10.2021. The validity of TET qualifying certificate acquired prior to 09.06.2021 shall also valid for life time as per G.O.Ms.No.69, Dated: 25.10.2021.

**13. EXAMINATION CENTERS:**

The APTET-2024 will be conducted through 'ONLINE' in 24 districts except Manyam and ASR in Andhra Pradesh. The candidates belonging to Manyam and ASR( AlluriSitaRamaRaju) districts can opt examination centres in the nearby districts. A window will be opened to the Candidates to opt the DISTRICT and SESSION in the available centers indicated in the web. The examination centers

will be closed based on the option exercised by the candidate (this will be purely on first come first serve basis). No change of the examination center will be allowed once opted during the window. If once the session capacity of the centers is exhausted, then the candidate should choose another date and another session at available districts. If the candidate failed to opt Examination centre in the prescribed date mentioned above, department will allot the examination centre in the available vacancies

However, allotment of centers shall be the discretion of the department and request for change of test centers or sessions is not allowed under any circumstances.

**Note: Candidate should opt in First cum- First serve basis.**

#### **14. HALL TICKET:-**

Candidates can download their Hall Tickets from the website at <http://cse.ap.gov.in> from **23.02.2024** onwards. In case of any candidate could not download the Hall ticket he/ she should contact the Joint Director, TET of Commissioner of School Education, Anjaneya Towers, Ibrahimpatnam between 10.00 AM to 5.30 PM on all working hours in person only giving details of the journal number of the fee paid, reference number of the application submitted, a copy of the printout of the Application form and one photograph (same photograph as pasted on the application form).

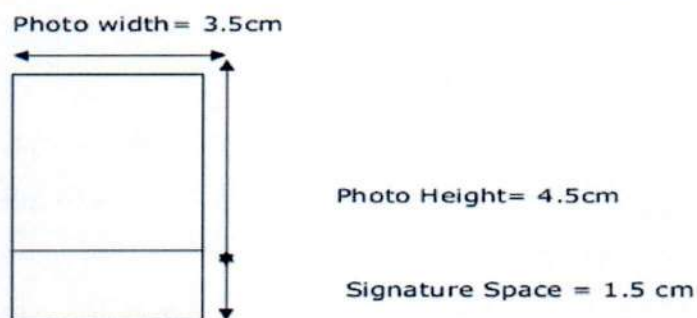
Request for issue of duplicate Hall Ticket will not be entertained after the examination in any case.

#### **15. FEE:**

The fee towards submission of application online and for the conduct of computer based TET examination is Rs.750.00. for each Paper. If the candidate desires to appear for all papers he/she has to pay an amount of Rs.750/- for each paper separately. Candidates shall pay the fee through payment Gateway between **08.02.2024** to **17.02.2024** and submit online application at the APTET website <http://cse.ap.gov.in> between **08.02.2024** to **18.02.2024**

#### **16. PROCEDURE FOR APPLYING ONLINE:**

- i). The candidates shall at first download the 'Information Bulletin' (free of cost) from the APTET website <http://cse.ap.gov.in>, go through it carefully and satisfy their eligibility for appearing for **APTET – 2024**.
- ii). The candidate after satisfying herself/himself about the eligibility criteria for APTET shall pay a fee of Rs.750.00 per each paper as mentioned above through payment Gateway from **08.02.2024** to **18.02.2024** for submission of application Online. On receipt of fee at APONLINE e-Seva the candidate shall be issued a '**Journal Number**' with which she/he can proceed with submission of application online. **Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received.**
- iii). The candidates shall follow the procedure of submission of online application as given in the 'Information Bulletin' and also as per the instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'



- iv). Paste the photograph on a white paper and sign below (sign in Black Ink only). Observe the sample given above. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in \*.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colours during the process of scanning.
- a) Applications with no photo/ unclear photo/ inadequate size photograph will be rejected. Hall-Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
- b) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost.

- v). Initial steps to be followed before filling Online Application Form.
- a) Go to <http://cse.ap.gov.in>
  - b) Click on Application Form.
  - c) Click on the dialogue box (i.e., WELCOME TO ONLINE APPLICATION)
  - d) Confirm the next dialogue box (i.e., Fields marked with '\*' are compulsory)
  - e) Enter your Journal Number issued by *Payment Gateway*, the date of payment of fees and Date of birth.
  - f) At the field 'Attach your latest photograph' Click on Browse button and attach your photograph and your signature stored on the local machine.
  - g) Tick the declaration and enter the verification code.
  - h) Press Upload
  - i) The application will be opened.
  - j) When the application form is opened check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
  - k) Confirm that the photograph is yours and that it is as per the given specifications.
  - l) Fill in the application form as per the instructions given in the User Guide and Information Bulletin and those offered while filling the Online Application Form.
  - m) After filling all the details press PREVIEW button. This will display the details submitted by you
  - n) If you find all the details correct press SUBMIT otherwise press EDIT and resubmit the information.
  - o) On submission of application form online the candidate shall be given reference ID number which should be kept carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving reference ID number.
  - p) Furnish your mobile number for further communication.
- vi). On submission of application form online the candidate shall be given **reference ID number** which should be kept carefully for any kind of future

correspondence. Submission of application can be considered to have been completed only on receiving reference ID number.

- vii). On completion of submission, the candidates shall take a printout of the application and store it for future use. Candidates **should not post** the printout of the application to APTET office.
- viii). For domain related clarifications contact APTET office at Commissioner of School Education, Anjaneya Towers, B-Block, Ibrahimpatnam, Vijayawada.
- ix). In any case applications will not be received in any kind of manual form.

#### **17. HELP DESK:**

In case of any clarifications before, during or after submission of online application the candidates may contact the Help Desk from 10.00 A.M. to 5.30 P.M. on all working days from **08.02.2024** Onwards.

#### **18. LEGAL JURISDICTION:**

All legal disputes with regard to the conduct of TET shall be subject to the Jurisdiction of the Courts located in the State of Andhra Pradesh only.

#### **19. PROCEDURE FOR CONDUCT OF ONLINE TEST OF APTET –2024:**

The detailed procedure of conduct of online test of **APTET – 2024** shall be hosted on the website <http://cse.ap.gov.in>.

#### **20. NORMALIZATION:**

Normalization procedure/Technique will be adopted for APTET - 2024

#### **21. SYLLABUS:-**

Details of syllabus of the APTET-2024 for paper-IA and IB, IIA and IIB can be downloaded from <http://cse.ap.gov.in>.

  
Commissioner, School Education