



(Accredited by NAAC with 'A+' Grade)

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CONTROLLER OF EXAMINATIONS  
OSMANIA UNIVERSITY  
HYDERABAD - 500007

No. 0804/MBA/Exams/2022

Date : 08.04.2022

### NOTIFICATION

It is hereby notified that the **M.B.A. (Evening) I-Semester (Regular 2021-2022 Batch only)** Examinations pertaining to the candidates of University College of Commerce & Buss. Mgt., O.U. is scheduled to be held in the Month of **May, 2022**. The detailed Time-Table will be notified separately in due course.

### SCHEDULE OF EXAMINATION FEE

1. Fee for all Papers Rs.3090 +100 = 3190/- (Memorandum of Marks)  
2\*. Processing fee Rs.500/- (For I-Semester candidates only)  
(once in a course time)

**Note:** For all the Regular students has to pay Rs.100/- along with the Examination fee for the Bio-Metric Attendance Monitoring.

The payment of examination fee and submission of examination application forms is as follows :-

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
<b>To Students</b> Payment of Examination fee and submission of Examination application forms at their respective colleges	<b>21.04.2022</b>	<b>25.04.2022</b>
<b>To Colleges</b> 5. Remittance of consolidated Examination fee to the Registrar Osmania University Exam Fee Fund A/c No. 52198262033. 2. Submission of E.A.F. Online	<b>22.04.2022</b>	<b>26.04.2022</b>
3. Submission of Hard copy of EAF	<b>27.04.2022</b>	

### SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

**The college login will be closed on the last date i.e. 27.04.2022 at 5.00 p.m..**

- The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.
- FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.

**The Blind, Physically Disabled, Deaf & Dumb students (who have 40% of minimum Disability) need not to pay Examination Fee as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate must be attached to the EAF.**

**ALL THE REGULAR CANDIDATES OF I-SEMESTER SHOULD SUBMIT THEIR EXAMINATION FORMS THROUGH ONLINE ONLY.**

**All the EAF should reach the Examination Branch, O.U. on or before 27.04.2022. A penal fee of Rs.2000/- will be collected per day after due date.**

P.T.O.

The College will be held responsible for any mistake committed while filling the candidate name, mother name, father name and paper title (Theory & Practical) through ONLINE. IN CASE OF ANY MISTAKE RS.1000/- will be levied as FINE for rectification of each error.

Fresh candidates appearing for I-Semester shall enclose Xerox copies of their qualifying Degree Certificates (i.e. provisional & Convocation certificates) duly attested by the Principal of College concerned. The other University candidates should enclose their Original Migration Certificate together with a fee of Rs.250/- in addition to the examination fee.

Further, the Principal is requested to submit COMPULSORY the following documents, other wise their forms will not be accepted.

- 1) The detailed fee statement signed by the college Principal.
- 2) The list of admitted I-Semester candidates for the year 2021-2022 signed by the Director, P.G. Admission, O.U.
- 3) No Dues Certificate and Affiliation extension order for the year 2021-2022 with sanctioned strength issued by the Academic Branch, O.U.
- 4) The clearance certificate from the Director, Directorate of Academic Audit, O.U.
- 5) The Clearance certificate from Nodal Officer, Statistical Cell, O.U.

The Principal is requested to remit the Examination fee in any branch of State Bank of Hyderabad in favour of the Registrar, Examination Fee fund, O.U. A/C No.52198262033 (as per O.U. Letter No.17120/COE/2007, dated : 17.12.2007) and obtain a receipt from the Bank and submit the same to the Examination Branch along with EAF.

**THIS NOTIFICATION IS AVAILABLE ON O.U. WEBSITE [www.osmania.ac.in](http://www.osmania.ac.in) .**

**NOTE :** 1. The Principal is informed that the student name corrections will not entertained. Kindly verify before sending EAF to Controller of Examinations, O.U.

2. The Principal is requested to submit the Internal award lists of M.B.A. (Evening) I-Semester Online only. ANY CHANGE OF SPECIALIZATION PAPERS AND MANUAL INTERNAL AWARDS are not entertained by Controller of Examinations, O.U.
3. AS PER NOTIFICATION, NOT ELIGIBLE STUDENT'S NUMBERS WILL BE DELETED/REMOVED FROM RESULT PROCESS AT ANY TIME, IF HALL TICKET ISSUED.
4. THE PRINCIPAL IS REQUESTED TO UPLOAD THE UNIVERSITY APPROVED FACULTY MEMBERS LIST AND HARD COPY SHOULD SUBMIT ALONG WITH EAF FORMS DULY SIGNED BY COLLEGE PRINCIPAL.



CONTROLLER OF EXAMINATIONS

Controller of Examinations  
Osmania University,  
HYDRABAD-500 007, (T.S.)  
(INDIA)

**Copy to:-**

1. The Principal, Univ. College of Commerce & Business Mgt., O.U.
2. The Head, Dept. of Management
3. The Director, Directorate of Academic Audit, O.U.
4. The Addl. Controller of Examinations (Confidential), O.U.
5. The Addl. Controller of Examinations (EDP Section), Exam. Branch, O.U.
6. The A.R. (Stores Section), Exam Branch, O.U.